

Terms & Conditions for locum Pharmacists & Technicians

The terms & conditions set out below are contractual between the locum and Locum Supply Ltd and registration shall be deemed to be acceptance of these conditions.

1. You must be registered with The General Pharmaceutical Council (GPhC) and must display your Responsible Pharmacist Certificate for the duration of each placement introduced by Locum Supply Ltd if you are the Responsible Pharmacist on duty
2. Locum Supply Ltd acts only as an introduction service to the client and the locum is deemed self employed and responsible for his or her own Income Tax and NI contributions
3. Locums will be paid directly by the client at the agreed rate and the locum should ensure that they are aware of the clients payment process including all expense policies – Locum Supply Ltd will not be held responsible for any non or late payment, however will endeavor to mediate and resolve any payment queries where possible
4. All registered locums must be permanent residents of the UK – Foreign nationals must be eligible to work in the UK and there must not be any Passport restrictions preventing your work status in the UK in line with the Asylum & Immigration Act 1996
5. Locums must abide by the General Pharmaceutical Council (GPhC) Code of Practice, conduct, ethics and performance. The locum must present themselves in a professional manner for the duration of each placement introduced by Locum Supply Ltd
6. It is the responsibility of the locum both professionally and legally to attend all placements booked through Locum Supply Ltd. A confirmed booking is a binding contractual commitment. A booking will be deemed confirmed once the locum and client has agreed and accepted the placement through the Locum Supply booking process
7. The locum must arrive and leave the branch at the agreed times. Where due to unforeseen circumstances the locum is late, the locum must contact the pharmacy and Locum Supply to inform them of their estimated time of arrival
8. All locums must observe the rules and regulations set down by the Clients that we have placed you with, including their Standard Operating Procedures (SOP's). You must also comply with the Clients information governance, health & safety at work and security policies and procedures
9. In the event of the locum unable to attend the placement due to illness absence, the locum must contact Locum Supply Ltd as soon as possible to avoid any client redress
10. The locum must inform Locum Supply Ltd about any police or GPhC investigations which has or may have a bearing on their continuing registration with the GPhC and fitness to practice
11. The locum agrees NOT to work directly with any Client that Locum Supply has introduced you to. The locum agrees to inform Locum Supply Ltd of any future placements either temporary or permanent, where the locum has been initially introduced to the client by Locum Supply Ltd, for a period of 12 months since the last period of employment with the client, that was initially introduced through Locum Supply Ltd
12. Where a client has made a cancellation, Locum Supply Ltd do not accept any responsibility or liability for any financial loss to the locum, but will endeavour to offer alternative work if available. The locum may pursue the client for loss of earnings if the cancellation was within three days prior to the date of the placement.

13. It is the responsibility of the locum to ensure they have adequate Professional Indemnity insurance cover in place through a reputable insurer approved by the RPSGB, details of which must be submitted at time of registration
14. Confidentiality – The locum agrees to protect the confidentiality and business sensitive information of the client that we place you with at all times and not disclose any information to any person or third parties unless agreed by the client – The locum also agrees NOT to make any copy, abstract, summary or précis of any document or other material belonging to the client, except when required to do so in the course of their duties under their assignment.

Contact us: - www.locumsupply.com / Tel 01622 683986

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